

11 OCT 1974

MEMORANDUM FOR: Chief, Plans and Policy Group

SUBJECT : Office of Security Monthly Report

1. Forwarded herewith are the statistics for the Personnel Security and Investigations Directorate (PSI) for the month of September 1974.

a. Total Clearance Division receipts for September 1974 showed a slight increase as compared to August 1974 (2010-1970), whereas field receipts showed a slight decrease (799-841). Total completions for September decreased by 488 cases as compared to August (1908-2396). Also, field completions for September decreased by 305 cases as compared to August (792-1097). Total pending cases for September are only slightly up by 47 cases as compared to August (3000-2953). Field pending cases are also up slightly by 6 cases (1496-1490).

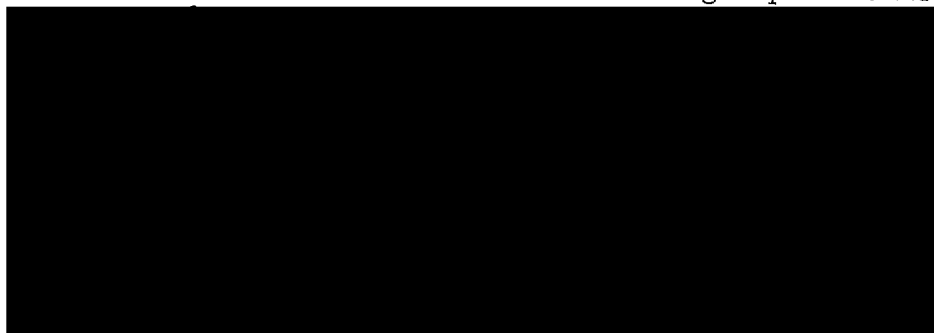
b. Figures concerning covert cases for September, including SAA's, were slightly less than those of August. The pending SAA's for September reveal a drop of 57 cases as compared to August (424-481). ISS and IST receipts for September were substantially the same as compared to August (271-266), while completions were down 81 cases (251-332). Pending ISS and IST cases also showed a downward trend (531-565).

c. Receipts for reinvestigations were up 27 cases (163-136), while completions were down 117 cases (151-268).

2. Trends noted during the reporting period included the following:

a. After a brief lull in August, September showed considerable activity in requests for foreign operational

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3. Operational Support Highlights of the period included the following:

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a. Representatives of the Office of Security, Department of Commerce, visited Headquarters twice during the month for the purpose of obtaining assistance in developing a Denied Area Security Briefing Program for Commerce employees traveling to Bloc areas. They were given presentations on [REDACTED] security briefings afforded Agency employees, target and recruitment techniques employed by Bloc intelligence services, the nature of developmental recruitments and the target assessment process.

b. Support was provided to the DCI Security Staff and the DCI in connection with his scheduled appearance in the New Senate Office Building before a conference sponsored by the Center for National Security Studies.

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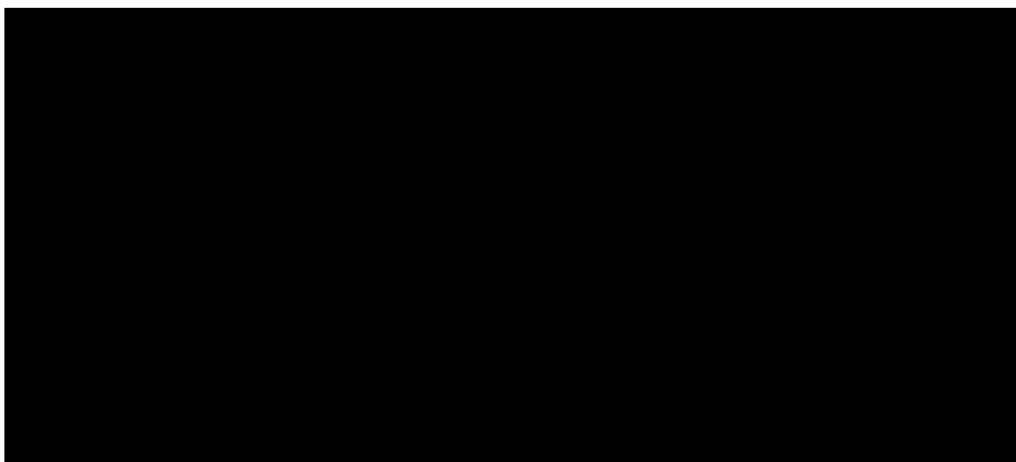
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c. Three visiting [REDACTED] officials were given a tour of the Headquarters compound and, at the request of the [REDACTED], arrangements were made for them to receive an unclassified briefing on computers since they will assume responsibility for a computer program upon their return to [REDACTED]

d. A visit was made to Headquarters by the General

Manager of [REDACTED] to demonstrate a 25X1A  
new portable polygraph. The instrument appears to have  
considerable merit and arrangements will be made to  
obtain it on loan for field trials by OS polygraph personnel.

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[REDACTED]  
Deputy Director of Security (PSI)

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Monthly Activities of the PSI Directorate  
(September 1974)

Clearance Division Activity

Total Cases Received	2010
Total Field Cases Received	799
Total Cases Processed	1908
Total Field Cases Processed	792
Total Cases Pending	3000
Total Field Cases Pending	1496

Field Office Investigative Assignments

Total Received	1434
Total Completed	1390
Total Pending	1846

Security Support Division

Operational Support

Total Headquarters and Field Office Manhours	2405
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External Activity

Briefings, Correspondence, Functional Guidance and Outside Activity Total Actions	817
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Research

Overt 208 (128-fav; 80-note)

Covert 9

Total	217
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**OFFICE OF SECURITY**

**TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES**

Month of SEPTEMBER 19 74

1. PROCESSING TIME (For* <u>87</u> Regular Cases)				
Time required during month to process to Approval or Disapproval, "Applicant Type"  cases received from Office of Personnel  (Average number of days):	DAYS  in  INVESTIGATION	Days in Research and Appraisal		TOTAL  DAYS
		SRD	PSD	
	34	3	5	42

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	14
b. 31 to 60 days	65
c. 61 to 90 days	8
d. 91 to 120 days	0
e. 121 to 150 days	0
f. over 150 days	0

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases  received from Office of Personnel  and pending more than 90 days	Deferred	Regular
	27	0
	Total	27

\*This figure does not include 5 cases where clearances were granted without FURTHER, OR IMMEDIATE INVESTIGATION which, if included, would give a grand total of 92 CASES.

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